# SECURITIES AND EXCHANGE COMMISSION

WASHINGTON, D.C. 20549

# **FORM 10-Q**

(MARK ONE)

**QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934** 

For the quarterly period ended November 30, 2002

OR

□ TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the transition period from \_\_\_\_\_\_ to \_\_\_\_\_

**Commission File Number: 0-32113** 

# **RESOURCES CONNECTION, INC.**

(Exact Name of Registrant as Specified in Its Charter)

DELAWARE

(State or Other Jurisdiction of Incorporation or Organization)

33-0832424 (I.R.S. Employer Identification No.)

695 TOWN CENTER DRIVE, SUITE 600, COSTA MESA, CALIFORNIA 92626 (Address of Principal Executive Offices and Zip Code)

(714) 430-6400

(Registrant's Telephone Number, Including Area Code)

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes  $\boxtimes$  No  $\square$ 

Indicate by check mark whether the registrant is an accelerated filer (as defined in Rule 12b-2 of the Exchange Act). Yes 🗵 No 🗆

As of January 3, 2003, 21,930,337 shares of the registrant's common stock, \$0.01 par value per share, were outstanding.

# INDEX

# Part I—Financial Information

Item 1.	Consolidated Financial Statements	3
	Consolidated Balance Sheets as of November 30, 2002 (Unaudited) and May 31, 2002	3
	Consolidated Statements of Income for the Three and Six Months Ended November 30, 2002 and 2001 (Unaudited)	4
	Consolidated Statements of Stockholders' Equity for the Six Months Ended November 30, 2002 and 2001 (Unaudited)	5
	Consolidated Statements of Cash Flows for the Six Months Ended November 30, 2002 and 2001 (Unaudited)	6
	Notes to Consolidated Financial Statements	7
Item 2.	Management's Discussion and Analysis of Financial Condition and Results of Operations	9
Item 3.	Quantitative and Qualitative Disclosures About Market Risk	20
Item 4.	Controls and Procedures	20
	Part II—Other Information	
Item 1.	Legal Proceedings	21
Item 2.	Changes in Securities and Use of Proceeds	21
Item 3.	Defaults upon Senior Securities	21
Item 4.	Submission of Matters to a Vote of Security Holders	21
Item 5.	Other Information	21
Item 6.	Exhibits and Reports on Form 8-K	21
<u>Signatures a</u>	nd Certifications	22

# PART I. FINANCIAL INFORMATION

# ITEM 1. CONSOLIDATED FINANCIAL STATEMENTS

# **RESOURCES CONNECTION, INC.**

## CONSOLIDATED BALANCE SHEETS

CONSOLIDATED BALANCE SHEETS	N	November 30, 2002		May 31, 2002	
	(unaudited)				
ASSETS		. ,			
Current assets:					
Cash and cash equivalents	\$	44,129,000	\$	31,745,000	
Trade accounts receivable, net of allowance for doubtful accounts of \$2,378,000 and \$2,157,000 as of					
November 30, 2002 and May 31, 2002, respectively		23,764,000		19,961,000	
Prepaid expenses and other current assets		1,185,000		1,607,000	
Prepaid income taxes		788,000		3,505,000	
Deferred income taxes		2,560,000		2,560,000	
Total current assets		72,426,000		59,378,000	
Investments in marketable securities		12,000,000		24,000,000	
Intangible assets, net		48,945,000		41,372,000	
Property and equipment, net		4,672,000		4,885,000	
Other assets		1,912,000		1,842,000	
Total assets	\$	139,955,000	¢	131,477,000	
10(d) 92562	φ	139,933,000	φ	131,477,000	
LIABILITIES AND STOCKHOLDERS' EQUITY					
Current liabilities:					
Accounts payable and accrued expenses	\$	2,768,000	\$	2,401,000	
Accrued salaries and related obligations		12,110,000		13,152,000	
Other liabilities		666,000		690,000	
Total current liabilities		15,544,000		16,243,000	
Deferred income taxes		1,763,000		1,763,000	
Total liabilities		17,307,000	_	18,006,000	
Commitments and contingencies					
Stockholders' equity:					
Preferred stock, \$0.01 par value, 5,000,000 shares authorized; zero shares issued and outstanding					
Common stock, \$0.01 par value, 35,000,000 shares authorized; 21,956,000 and 21,661,000 shares issued and					
outstanding as of November 30, 2002 and May 31, 2002, respectively		220,000		216.000	
Additional paid-in capital		82,995,000		79,991,000	
Deferred stock compensation		(635,000)		(909,000)	
Accumulated other comprehensive gain (loss)		3,000		(505,000)	
Notes receivable from stockholders		(55,000)		(109,000)	
Retained earnings		40,121,000		34,334,000	
Treasury stock at cost, 122,000 shares at November 30, 2002 and 101,000 shares at May 31, 2002		(1,000)		(1,000)	
	_		_		
Total stockholders' equity	_	122,648,000	_	113,471,000	
Total liabilities and stockholders' equity	\$	139,955,000	\$	131,477,000	
		. ,			

The accompanying notes are an integral part of these financial statements.

# CONSOLIDATED STATEMENTS OF INCOME

	Three Months Ended		Six Months Ended							
	November 30, 2002 November 30,		vember 30, 2001	November 30, 2002		02 November				
Revenue	\$	(unaudited) 50,209,000	\$	(unaudited) 46,099,000	\$	(unaudited) 93,737,000	\$	(unaudited) 95,439,000		
Direct cost of services, primarily payroll and related taxes for professional services employees	Ψ	29,909,000	Ŷ	27,716,000	Ŷ	56,210,000	Ŷ	56,973,000		
Gross profit		20,300,000		18,383,000		37,527,000		38,466,000		
Selling, general and administrative expenses		14,526,000		12,348,000		27,544,000		25,223,000		
Amortization of intangible assets		126,000		31,000	157,000		62,000			
Depreciation expense		312,000		287,000	627,000		544,000			
Income from operations		5,336,000		5,717,000		9,199,000		12,637,000		
Interest income		(270,000)		(309,000)		(608,000)		(591,000)		
Income before provision for income taxes		5,606,000		6,026,000		9,807,000		13,228,000		
Provision for income taxes	2,298,000 2,410,000		2,410,000		00 2,410,000			4,020,000		5,291,000
Net income	\$	3,308,000	\$	3,616,000	\$	5,787,000	\$	7,937,000		
Net income per common share:					_		_			
Basic	\$	0.15	\$	0.17	\$	0.27	\$	0.38		
Diluted	\$	0.15	\$	0.16	\$	0.25	\$	0.35		
	_				_		_			
Weighted average common shares outstanding:										
Basic	_	21,743,000	_	21,200,000	_	21,679,000		21,028,000		
Diluted		22,651,000		22,702,000		22,728,000		22,725,000		
Dialed	_	22,031,000	_	22,702,000	_	22,720,000	_	_2,720,000		

The accompanying notes are an integral part of these financial statements.

# CONSOLIDATED STATEMENTS OF STOCKHOLDERS' EQUITY

	Six Mon	ths Ended	
	November 30, 2002	November 30, 2001	
	(unaudited)	(unaudited)	
COMMON STOCK—SHARES: Balance at beginning of period	21,661,000	20,735,000	
Public offering of common stock	21,001,000	230,000	
Exercise of stock options	135,000	293,000	
Issuance of common stock for the acquisition of The Procurement Centre Issuance of common stock under Employee Stock Purchase Plan	116,000 44,000	43,000	
Balance at end of period	21,956,000	21,301,000	
COMMON STOCK—PAR VALUE:			
Balance at beginning of period	\$ 216,000	\$ 207,000	
Public offering of common stock	0.000	2,000	
Exercise of stock options Issuance of common stock for the acquisition of The Procurement Centre	2,000 1,000	3,000	
Issuance of common stock not the acquisition of the Proclament Centre Issuance of common stock under Employee Stock Purchase Plan	1,000	1,000	
		-	
Balance at end of period	\$ 220,000	\$ 213,000	
ADDITIONAL PAID-IN CAPITAL:			
Balance at beginning of period	\$ 79,991,000	\$ 66,507,000	
Public offering of common stock		4,552,000	
Cost of stock offering Exercise of stock options	633,000	(793,000 1,489,000	
Issuance of common stock for the acquisition of The Procurement Centre	1,503,000	1,409,000	
Issuance of common stock under Employee Stock Purchase Plan	980,000	733,000	
Forfeiture of restricted stock and stock options	(112,000)	(198,000	
Palance at and of pariod	\$ 82,995,000	\$ 72,290,000	
Balance at end of period	\$ 62,990,000	\$ 72,290,000	
DEFERRED STOCK COMPENSATION:			
Balance at beginning of period	\$ (909,000)	\$ (1,507,000	
Forfeiture of restricted stock and stock options	112,000	198,000	
Amortization of deferred stock compensation	162,000	218,000	
Balance at end of period	\$ (635,000)	\$ (1,091,000	
ACCUMULATED OTHER COMPREHENSIVE GAIN (LOSS): Balance at beginning of period	\$ (51,000)	\$ (53,000	
Translation adjustments	54,000	(18,000	
Balance at end of period	\$ 3,000	\$ (71,000	
NOTES RECEIVABLE FROM STOCKHOLDERS:			
Balance at beginning of period	\$ (109,000)	\$ (164,000	
Repayment of notes receivable	54,000	55,000	
Balance at end of period	\$ (55,000)	\$ (109,000	
RETAINED EARNINGS:		<b>.</b>	
Balance at beginning of period Net income	\$ 34,334,000 5,787,000	\$ 21,043,000 7,937,000	
Balance at end of period	\$ 40,121,000	\$ 28,980,000	
TREASURY STOCK—SHARES:			
Balance at beginning of period	(101,000)	(48,000	
Repurchase of shares	(21,000)	(21,000	
Balance at end of period	(122,000)	(69,000	
TREASURY STOCK—COST:	\$ (1,000)	\$ (1,000	
Balance at beginning of period Repurchase of shares	\$ (1,000)	\$ (1,000	
Balance at end of period	\$ (1,000)	\$ (1,000	
COMPREHENSIVE INCOME:			
Net income	\$ 5,787,000	\$ 7,937,000	
Translation adjustments	54,000	(18,000	
Total comprehensive income	\$ 5,841,000	\$ 7,919,000	

The accompanying notes are an integral part of these financial statements.



# CONSOLIDATED STATEMENTS OF CASH FLOWS

	Six Mont	hs Ended	
	November 30, 2002	November 30, 2001 	
	(unaudited)		
Cash flows from operating activities			
Net income	\$ 5,787,000	\$ 7,937,000	
Adjustments to reconcile net income to net cash provided by operating activities:			
Depreciation and amortization	784,000	606,000	
Amortization of deferred stock compensation	162,000	218,000	
Bad debt expense	626,000	447,000	
Changes in operating assets and liabilities:			
Trade accounts receivable	(2,786,000)	1,563,000	
Prepaid expenses and other current assets	536,000	(261,000)	
Prepaid income taxes	2,717,000	(4,749,000)	
Other assets	(16,000)	67,000	
Accounts payable and accrued expenses	76,000	(344,000)	
Accrued salaries and related obligations	(1,243,000)	(3,529,000)	
Other liabilities	(24,000)	12,000	
Deferred income taxes		571,000	
Net cash provided by operating activities	6,619,000	2,538,000	
Cash flows from investing activities			
Redemption of marketable securities	18,000,000		
Purchase of marketable securities	(6,000,000)		
Purchase of The Procurement Centre, net of cash acquired and including transaction costs	(7,562,000)		
Purchases of property and equipment	(343,000)	(1,639,000)	
Net cash provided by (used in) investing activities	4,095,000	(1,639,000)	
		(1,000,000)	
Cash flows from financing activities			
Proceeds from issuance of common stock		4,554,000	
Stock offering costs		(793,000)	
Proceeds from exercise of stock options	635,000	1,205,000	
Proceeds from issuance of common stock under Employee Stock Purchase Plan	981,000	734,000	
Repayment of notes receivable from stockholders	54,000	55,000	
Net cash provided by financing activities	1,670,000	5,755,000	
Net increase in cash	12,384,000	6,654,000	
Cash and cash equivalents at beginning of period	31,745,000	34,503,000	
Cash and cash equivalents at end of period	\$ 44,129,000	\$ 41,157,000	

The accompanying notes are an integral part of these financial statements.

#### **ITEM 1. (CONTINUED)**

#### **RESOURCES CONNECTION, INC.**

#### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Unaudited)

#### Six months ended November 30, 2002 and 2001

#### 1. Description of the Company and its Business

Resources Connection, Inc., formerly RC Transaction Corp., was incorporated on November 16, 1998. The Company provides professional services to a variety of industries and enterprises through its subsidiaries, Resources Connection LLC ("LLC"), RECN of Texas, LP ("Texas"), Resources Audit Solutions LLC ("RAS"), Resources Consulting Group, LP ("RCG"), The Procurement Centre ("TPC") and foreign subsidiaries (collectively the "Company"). Prior to its acquisition of LLC on April 1, 1999, Resources Connection, Inc. had no substantial operations. LLC, which commenced operations in June 1996, and Texas, which was formed in May 2002, provide clients with experienced professionals who specialize in accounting, finance, information technology and human resources on a project basis. RAS commenced business formally in June 2002 and assists clients with their internal audit and risk assessment needs on a project, co-sourced or outsourced basis. RCG, launched in June of 2002, expands our existing executive compensation consulting practice. TPC is a provider of supply chain management services to companies on a project basis (see Note 4). The Company operates in the United States, Canada, Hong Kong, Taiwan and the United Kingdom. The Company is a Delaware corporation. LLC and RAS are Delaware limited liability companies. Texas, RCG and TPC currently operate as limited partnerships formed in Texas.

The Company's fiscal year consists of 52 or 53 weeks, ending on the last Saturday in May. For fiscal years of 53 weeks, each quarter consists of 13 weeks, except for the fourth quarter that consists of 14 weeks. The actual quarter end dates for the second quarter of fiscal 2003 and 2002 were November 23, 2002 and November 24, 2001, respectively. For convenience, all references herein to years or periods are to years or periods ended May 31 or November 30, respectively.

On August 13, 2001, the Securities and Exchange Commission, or "SEC", declared the Company's registration statement effective for a secondary offering of the Company's common stock. Selling stockholders sold 3,332,591 shares of the Company's common stock in the offering, but the Company did not receive any of the proceeds from the sale of those shares. The Company sold 200,000 shares in the offering for approximately \$3.2 million (after underwriting discounts, commissions and other transaction-related expenses). On September 5, 2001, the underwriters exercised their over-allotment option for an additional 499,889 shares from the selling stockholders, but the Company did not receive any of the proceeds from the sale of those shares. The Company did not receive any of the proceeds from the sale of those shares. The Company did not receive any of the proceeds from the sale of those shares. The Company did not receive any of the proceeds from the sale of those shares. The Company sold an additional 30,000 shares in the over-allotment for approximately \$600,000. The Company has used the net proceeds from the offering for working capital and general corporate purposes.

#### 2. Summary of Significant Accounting Policies

#### **Interim Financial Information**

The financial information for the six months ended November 30, 2002 and 2001 is unaudited but includes all adjustments (consisting only of normal recurring adjustments) that the Company considers necessary for a fair presentation of the financial position at such dates and the operating results and cash flows for those periods. Certain information and note disclosures normally included in annual financial statements prepared in accordance with generally accepted accounting principles have been condensed or omitted pursuant to SEC rules or regulations; however, the Company believes the disclosures made are adequate to make the information presented not misleading.

The results of operations for the interim periods presented are not necessarily indicative of the results of operations to be expected for the fiscal year. These condensed interim financial statements should be read in conjunction with the audited financial statements for the year ended May 31, 2002, which are included in the Company's Annual Report on Form 10-K for the year then ended (File No. 0-32113).

# **Investments in Marketable Securities**

The Company accounts for its marketable securities in accordance with Statement of Financial Accounting Standards ("SFAS") No. 115, "Accounting for Certain Investments in Debt and Equity Securities". Accordingly, securities that the Company has the ability and positive intent to hold to maturity are carried at amortized cost. All held-to-maturity securities have remaining maturity dates greater than one year. To secure a slightly higher interest rate on its investment in government bonds, the \$12 million in investments classified as long-term as of November 30, 2002 are callable at the discretion of the issuer although their stated maturity date is greater than one year from the balance sheet date.

#### **Intangible Assets**

The Company follows SFAS No. 142, "Goodwill and Other Intangible Assets," which establishes standards for goodwill acquired in a business combination and other intangible assets, eliminates amortization of existing goodwill balances, and requires annual evaluation of goodwill for impairment. The Company is required to evaluate goodwill for impairment by 1) determining the individual reporting units giving rise to the existing goodwill; 2) allocating a fair value to each of the individual reporting units via measures such as market capitalization and analysis of future cash flows; and 3) comparing such fair value amounts to the carrying values of the reporting units. An impairment loss is recognized if the carrying amount of the reporting unit exceeds its fair value. The Company does not believe, based upon the current fair market value of its publicly traded common stock, that an impairment of goodwill has occurred.

#### **Per Share Information**

The Company follows SFAS No. 128, "Earnings Per Share," which establishes standards for the computation, presentation and disclosure requirements for basic and diluted earnings per share for entities with publicly held common shares and potential common shares. Basic earnings per share are computed by dividing net income by the weighted average number of common shares outstanding. In computing diluted earnings per share, the weighted average number of shares outstanding is adjusted to reflect the effect of potentially dilutive securities, consisting solely of stock options.

Potential common shares totaling 1,652,000 and 269,000 were not included in the diluted earnings per share amounts for the six months ended November 30, 2002 and 2001, respectively, as their effect would have been anti-dilutive. Potential common shares totaling 1,906,000 and 537,000 were not included in the diluted earnings per share amounts for the three months ended November 30, 2002 and 2001, respectively, as their effect would have been anti-dilutive. For the six months ended November 30, 2002 and 2001, potentially dilutive securities consisted solely of stock options and resulted in potential common shares of 1,049,000 and 1,697,000, respectively. For the three months ended November 30, 2002 and 2001, potentially dilutive securities consisted solely of stock options and resulted in potential common shares of 908,000 and 1,502,000, respectively.

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Although management believes these estimates and assumptions are adequate, actual results could differ from the estimates and assumptions used.

#### 3. Supplemental Disclosure Of Cash Flow Information

For the six months ended November 30:

	 2002	 2001
Income taxes paid	\$ 1,339,000	\$ 9,504,000

## 4. Acquisition of The Procurement Centre

On October 11, 2002, the Company completed the acquisition of the assets of a Houston-based provider of supply chain management services to companies on a project basis. A separate subsidiary of the Company, RC Transaction Corp., purchased the assets of the Procurement Centre LLC (doing business as The Procurement Centre). The purchase price of the acquisition, excluding

transaction costs of approximately \$125,000, was approximately \$8.9 million, of which \$7.4 million was paid in cash and the balance paid in the Company's common stock. The purchase price may increase by up to \$2.7 million in cash if TPC achieves certain operating goals through October 2003. TPC contributed \$1.6 million to revenue from the date of acquisition through the end of the second quarter.

The acquisition was accounted for as a purchase under SFAS No. 141, "Business Combinations". In accordance with SFAS No. 141, the Company allocated the purchase price based on the fair value of the assets acquired and liabilities assumed. The Company has retained an independent appraiser to assist in identifying intangible assets. The excess of the purchase price over the net tangible assets acquired has been allocated to goodwill as of November 30, 2002. The final allocations could be materially different than those used and may result in identification of amortizable intangible assets. Pro forma disclosures related to this acquisition are not presented due to immateriality.

#### 5. Recent Accounting Pronouncements

In April 2002, the Emerging Issues Task Force ("EITF") issued EITF Issue No. 01-14 "Income Statement Characterization of Reimbursements Received for 'Out-of-Pocket' Expenses Incurred". This EITF requires all reimbursements received for 'out-of-pocket' expenses to be accounted for as revenue. Previously, the Company recorded such reimbursements as a reduction of direct cost of services. The Company adopted this Issue effective March 1, 2002 and, as required in the Issue, has reclassified such reimbursements for all prior periods presented in the consolidated financial statements.

In August 2001, the FASB issued SFAS No. 144 "Accounting for the Impairment or Disposal of Long-Lived Assets." SFAS No. 144 addresses financial accounting and reporting for the impairment or disposal of long-lived assets. SFAS No. 144 develops one accounting model for long-lived assets that are to be disposed of by sale, requires that long-lived assets that are to be disposed of by sale be measured at the lower of book value or fair value less cost to sell and expands the scope of discontinued operations to include all components of an entity with operations that (1) can be distinguished from the rest of the entity and (2) will be eliminated from the ongoing operations of the entity in a disposal transaction. SFAS No. 144 is effective for all fiscal years beginning after December 15, 2001 and the Company has adopted this statement effective June 1, 2002.

In April 2002, the FASB issued SFAS No. 145 "Rescission of FASB Statements No. 4, 44 and 64, Amendment of SFAS No. 13, and Technical Corrections". Among other matters, SFAS No. 145 rescinds SFAS No. 4, "Reporting Gains and Losses from Extinguishment of Debt" thereby eliminating the requirement that gains and losses from the extinguishment of debt be aggregated and, if material, classified as an extraordinary item, net of the related income tax effect. As a result, the criteria in APB Opinion No. 30, "Reporting the Results of Operations—Reporting the Effects of Disposal of a Segment of a Business, and Extraordinary, Unusual and Infrequently Occurring Events and Transactions" will be used to classify those gains and losses. SFAS No. 145 is effective for financial statements for fiscal years beginning after May 15, 2002 and the Company has adopted this statement effective June 1, 2002.

#### ITEM 2. MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

The following discussion and analysis of our financial condition and results of operations should be read in conjunction with our financial statements and related notes. This discussion and analysis contains "forward-looking statements", within the meaning of Section 27A of the Securities Act of 1933, as amended, and Section 21E of the Securities Exchange Act of 1934, as amended. These statements relate to expectations concerning matters that are not historical facts. Such forward-looking statements may be identified by words such as "anticipates," "believes," "can," "continue," "could," "estimates," "expects," "intends," "may," "plans," "potential," "predicts," "should," or "will" or the negative of these terms or other comparable terminology. These statements, and all phases of our operations, are subject to known and unknown risks, uncertainties and other factors, some of which are identified herein and in our report on Form 10-K for the year ended May 31, 2002 (File No. 0-32113). Readers are cautioned not to place undue reliance on these forward-looking statements. Our actual results, levels of activity, performance or achievements and those of our industry may be materially different from any future results, levels of activity, performance or achievements expressed or implied by these forward-looking statements. We undertake no obligation to update the forward-looking statements in this filing. References in this filing to "Resources Connection", the "Company," "we," "us," and "our" refer to Resources Connection, Inc. and its subsidiaries.

#### Overview

Resources Connection is an international professional services firm that provides experienced accounting and finance, risk management, human resources management, supply chain management and information technology professionals to clients on a project basis. We assist our clients with discrete projects requiring specialized expertise in accounting and finance, such as

mergers and acquisitions due diligence, financial analyses (e.g., product costing and margin analyses), corporate reorganization and tax-related projects. In addition, we provide human resources management services, such as compensation program design and implementation, information technology services, such as transitions of management information systems, and internal audit services. We also assist our clients with periodic needs such as budgeting and forecasting, audit preparation and public reporting.

We began operations in June 1996 as a division of Deloitte & Touche LLP, or Deloitte & Touche, and operated as a wholly owned subsidiary of Deloitte & Touche from January 1997 until April 1999. In November 1998, our management formed RC Transaction Corp., renamed Resources Connection, Inc., to raise capital for an intended management-led buyout. In April 1999, we completed a management-led buyout in partnership with, among others, an investor, Evercore Partners, Inc.

Growth in revenue, to date, has generally been the result of establishing offices in major markets. We established nine offices during fiscal 1997, our initial fiscal year, all in the Western United States. In fiscal 1998, we established nine additional offices, which extended our geographic reach to the Midwest and Eastern United States. For the year ended May 31, 1999, we opened ten more offices and established a new service line in information technology. In fiscal 2000, we established four more domestic offices, established a new service line in human resources management and also began operations in Toronto, Canada; Taipei, Taiwan; and Hong Kong, People's Republic of China. In fiscal 2001, we established nine additional domestic offices. In fiscal 2002, we began operations in London, England and opened two more domestic offices. The information technology and human resources management service lines have been introduced in a limited number of our offices. At the end of fiscal 2002, we established two new operating entities that will focus primarily on providing internal audit services and executive compensation and corporate governance consulting. On October 11, 2002, we completed the acquisition of the assets of The Procurement Centre LLC, a Texas based provider of supply chain management services to companies on a project basis. In addition to The Procurement Centre's office in Houston, Texas, we have also opened 4 offices during the first six months of fiscal 2003. As of November 30, 2002, we served our clients through 47 offices in the United States and five offices abroad.

#### **Critical Accounting Policies**

The following discussion and analysis of our financial condition and results of operations are based upon our consolidated financial statements, which have been prepared in accordance with generally accepted accounting principles in the United States. The preparation of these financial statements requires us to make estimates and judgments that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period.

The following represents a summary of our critical accounting policies, defined as those policies that we believe: (a) are the most important to the portrayal of our financial condition and results of operations and (b) involve inherently uncertain issues that require management's most difficult, subjective or complex judgments.

*Valuation of long-lived assets*—We assess the potential impairment of long-lived tangible and intangible assets whenever events or changes in circumstances indicate that the carrying value may not be recoverable. Under the new accounting standard effective June 1, 2001, our goodwill and certain other intangible assets are no longer subject to periodic amortization over their estimated useful lives. These assets are now considered to have an indefinite life and their carrying values are required to be assessed by us for impairment at least annually. Depending on future market values, our operating performance and other factors, these assessments could potentially result in impairment reductions of these intangible assets in the future.

*Allowance for doubtful accounts*—We maintain an allowance for doubtful accounts for estimated losses resulting from the failure of our clients to make required payments for services rendered. We estimate this allowance based upon our knowledge of the financial condition of our clients, review of historical receivable and reserve trends and other pertinent information. If the financial condition of our clients deteriorates or we note an unfavorable trend in aggregate receivable collections, additional allowances may be required.

*Income taxes*—In order to prepare our consolidated financial statements, we are required to make estimates of income taxes, if applicable, in each jurisdiction in which we operate. The process incorporates an assessment of any current tax exposure together with temporary differences resulting from different treatment of transactions for tax and financial statement purposes. These differences result in deferred tax assets and liabilities that are included in our Consolidated Balance Sheets. The recovery of deferred tax assets from future taxable income must be assessed and, to the extent recovery is not likely, we will establish a valuation allowance. An increase in the valuation allowance results in recording additional tax expense. If the ultimate tax liability differs from the amount of tax expense we have reflected in the Consolidated Statements of Income, additional tax expense may need to be recorded.



We base our estimates on historical experience and on various other assumptions that are believed to be reasonable under the circumstances, the results of which form the basis for making judgments about the carrying value of assets and liabilities. Actual results may differ from these estimates under different assumptions or conditions.

#### Three Months Ended November 30, 2002 Compared to Three Months Ended November 30, 2001

*Revenue*. Revenue increased \$4.1 million, or 8.9%, to \$50.2 million for the three months ended November 30, 2002 from \$46.1 million for the three months ended November 30, 2001. The increase in revenues resulted from the increase in the total billable hours charged to our clients as compared to the prior year quarter, reflected in the increase in the number of associates on assignment from 1,134 at the end of the second quarter of fiscal 2002 to 1,221 at the end of the second quarter of fiscal 2003 (including 69 associates working for TPC as of November 30, 2002). The increase in billable hours was attributable to an increase in the proportion of hours generated by associates in the information technology (IT) and human capital (HC) service lines (with a higher average billing rate per hour) and by the United Kingdom practice, as well as the acquisition of TPC. TPC contributed \$1.6 million to revenue from the date of acquisition through the end of the second quarter.

In addition, average billing rates per hour in the second quarter of fiscal 2003 increased by 2.9% compared to the prior year quarter. Although the finance and accounting service line billable hours and headcount as of November 30, 2002 were less than in the comparable period a year ago, these metrics did show modest improvement as compared to the quarter ended August 31, 2002, reversing a trend of five quarters of decline.

The third quarter of fiscal 2003 contains three paid holidays, including the Christmas and New Year's holidays that this year fall in the middle of the week. Some clients may opt to close for days in addition to the paid holidays during those weeks. To attain the same level of revenue in the third quarter of fiscal 2003 as the second quarter would require the non-holiday weeks in the quarter to exceed the average revenue during the second quarter of \$3.9 million per week. Given the uncertain economic environment and the potential impact of the holiday weeks, revenue in the third quarter may be less than the second quarter.

We operated 52 offices during the second quarter of fiscal 2003 and 46 offices during the second quarter of the previous fiscal year. We opened four new offices and acquired an office in the acquisition of TPC during the current quarter and opened one office in last year's second fiscal quarter.

*Direct Cost of Services*. Direct cost of services increased \$2.2 million, or 7.9%, to \$29.9 million for the three months ended November 30, 2002 from \$27.7 million for the three months ended November 30, 2001. The increase in direct cost of services was attributable to an increase of 5.3% in the overall average pay rate per hour for our associates as well as the increase in total billable hours charged to our clients as compared to the prior year quarter. The direct cost of services as a percentage of revenue decreased from 60.1% for the three months ended November 30, 2001 to 59.5% for the three months ended November 30, 2002. The decrease in the direct cost of services percentage reflects a) the increase in revenue in the second quarter of fiscal 2003 providing a larger base to spread fixed associate costs, such as health and dental benefits and vacation accruals; b) the impact of only one paid holiday (Labor Day) in the current year second quarter of the events of September 11<sup>th</sup>. These factors were offset by a) an increase in associates eligible for holiday pay for Labor Day; b) the decrease in conversion fees in the current quarter compared to the prior year's second quarter; and c) the increase in pay rate per hour compared to bill rate per hour.

*Selling, General and Administrative Expenses.* Selling, general and administrative expenses increased \$2.2 million, or 17.6%, to \$14.5 million for the three months ended November 30, 2001. This increase was attributable to the costs related to the Company's advertising campaign in targeted business publications that began in the fourth quarter of fiscal 2002. Also, management and administrative headcount increased from 306 at the end of the second quarter of fiscal 2002 to 328 at the end of the second quarter of fiscal 2003, causing an increase in compensation and related benefits expenses. The increase in headcount arose from addition of internal personnel of TPC, the incremental hiring for the five additional offices opened between the second quarter of fiscal 2002 and fiscal 2003 and the personnel added in the fourth quarter of fiscal 2002 from the acquisition of a practice of Ernst & Young LLP in the United Kingdom. Selling, general and administrative expenses increased as a percentage of revenue from 26.8% for the three months ended November 30, 2002. This percentage increase resulted primarily from increases in salary expense and related benefits, national advertising expenses and occupancy expenses.

Amortization and Depreciation Expense. Amortization of intangible assets increased from \$31,000 in the prior year's second quarter to \$126,000 for the three months ended November 30, 2002. The increase is attributable to the amortization in the current quarter of intangible assets acquired in the Company's purchase of the UK practice. These intangible assets, related to the database acquired in the UK operation, are being amortized through May 2004. The amortization in the prior year's second quarter was all related to the amortization of the remaining balance paid for a non-compete agreement entered into when the Company acquired LLC. The non-compete agreement will be fully amortized at the end of fiscal 2003. The Company is currently evaluating the allocation of the purchase price of TPC and expects this allocation to be complete by the end of the third quarter of

fiscal 2003. The final allocations could be materially different than those used and may result in identification of amortizable intangible assets.

The Company accounts for goodwill acquired in a business combination and other intangible assets in accordance with SFAS No. 142, "Goodwill and Other Intangible Assets." The Company is required to evaluate goodwill for impairment by 1) determining the individual reporting units giving rise to the existing goodwill; 2) allocating a fair value to each of the individual reporting units via such measures as market capitalization and analysis of future cash flows; and 3) comparing such fair value amounts to the carrying values of the reporting units. An impairment loss is recognized if the carrying amount of the reporting unit exceeds its fair value. The Company does not believe that, based on the current fair market value of its publicly traded stock, an impairment of goodwill has occurred.

Depreciation expense increased from \$287,000 for the three months ended November 30, 2001 to \$312,000 for the three months ended November 30, 2002. This increase reflects the investment in our United Kingdom offices, the other offices opened since November 2001 and our investment in information technology.

*Interest Income.* The Company has invested available cash in money market and commercial paper investments that have been classified as cash equivalents due to the short maturities of these investments. In addition, as of November 30, 2002, the Company has \$12 million in government-agency bonds with maturity dates in excess of one year from the balance sheet date. The bonds mature through November 2004 and have coupon rates ranging from 2.6% to 3.0%. These investments have been classified in the November 30, 2002 Consolidated Balance Sheet as "held-to-maturity" securities.

During the second quarter of fiscal 2003, the Company generated interest income of \$270,000 compared to interest income of \$309,000 in the quarter ended November 30, 2001. The Company earned approximately 1.9%, annualized, on its money market, commercial paper and marketable securities investments during the quarter.

*Income Taxes.* The provision for income taxes decreased from \$2.4 million for the three months ended November 30, 2001 to \$2.3 million for the three months ended November 30, 2002 as a result of the decrease in the Company's pre-tax income. The effective tax rates were approximately 41.0% and 40.0% for the three months ended November 30, 2002 and 2001, respectively, which differs from the federal statutory rate primarily due to state taxes, net of federal benefit. The Company's tax rate increased slightly from fiscal 2002 to fiscal 2003 due to a shift in provision for state taxes toward states with higher tax rates. The Company is implementing tax-planning strategies aimed at reducing its tax burden. However, there can be no assurance that the Company's effective tax rate will not increase in the future.

#### Six Months Ended November 30, 2002 Compared to Six Months Ended November 30, 2001

*Revenue.* Revenue decreased \$1.7 million, or 1.8%, to \$93.7 million for the six months ended November 30, 2002 from \$95.4 million for the six months ended November 30, 2001. The decrease in revenues resulted from the decline in total billable hours charged to our clients as compared to the prior year's first six months. The decrease in total billable hours, which was limited to the finance and accounting service line, is primarily attributable to the impact of the recession on our clients, particularly in the first quarter of fiscal 2003 when billable hours were lower than the prior year first quarter. Total billable hours were higher in the second quarter of fiscal 2003 than in the second quarter of fiscal 2002. Compensating for the decrease in billable hours in the finance and accounting service lines (with higher average billing rates per hour) and in the United Kingdom practice, as well as a 2.8% increase in the overall average billing rate per hour. In addition, TPC contributed \$1.6 million to revenue from the date of acquisition though the end of the second quarter. We operated 52 offices during the first half of fiscal 2003 and 46 offices during the first half of the previous fiscal year.

*Direct Cost of Services*. Direct cost of services decreased \$763,000, or 1.3%, to \$56.2 million for the six months ended November 30, 2002 from \$57.0 million for the six months ended November 30, 2001. The decrease in direct cost of services was attributable to the decrease in total billable hours charged to our clients as compared to the prior year first six months. The decrease in direct cost of services occurred despite an increase of 5.5% in the overall average pay rate per hour. The direct cost of services as a percentage of revenue increased from 59.7% for the first half of fiscal 2002 to 60.0% for the first half of fiscal 2003. The net increase reflects the incremental increase in pay rate per hour compared to bill rate per hour, the increase in associates eligible for holiday pay for Memorial Day, the Fourth of July and Labor Day and the decrease in conversion fees in the period compared to the prior year period.

*Selling, General and Administrative Expenses.* Selling, general and administrative expenses increased \$2.3 million or 9.2%, to \$27.5 million for the six months ended November 30, 2002 from \$25.2 million for the six months ended November 30, 2001. This increase was attributable to the costs related to the Company's advertising campaign in targeted business publications that began in the fourth quarter of fiscal 2002. Also, management and administrative headcount increased from 306 at the end of the

first half of fiscal 2002 to 328 at the end of the first half of fiscal 2003, causing an increase in compensation and related benefits expense. The increase in headcount arose from the addition of internal personnel of TPC, the incremental hiring for the five additional offices opened between the second quarter of fiscal 2002 and fiscal 2003 and the personnel added in the fourth quarter of fiscal 2002 from the acquisition of a practice of Ernst & Young LLP in the United Kingdom. Selling, general and administrative expenses increased as a percentage of revenue from 26.4% for the six months ended November 30, 2001 to 29.4% for the six months ended November 30, 2002. This percentage increase resulted in part from the lower revenue base in fiscal 2003 over which to spread selling, general and administrative expenses, such as salary expense and related benefits, national advertising expenses and occupancy expenses.

Amortization and Depreciation Expense. Amortization of intangible assets increased from \$62,000 for the six months ended November 30, 2001 to \$157,000 for the six months ended November 30, 2002. The increase is attributable to the amortization of intangible assets acquired in the Company's purchase of the UK practice. In the prior year period, amortization related only to the amortization of the remaining balance paid for a non-compete agreement entered into when the Company acquired LLC.

Depreciation expense increased from \$544,000 for the six months ended November 30, 2001 to \$627,000 for the six months ended November 30, 2002. This increase reflects the investment in our United Kingdom offices, the other offices opened since November 2001 and our investment in information technology.

*Interest Income.* During the first half of fiscal 2003, the Company generated interest income of \$608,000 compared to interest income of \$591,000 in the first six months of fiscal 2002. The increase is attributable to the Company's higher average cash, cash equivalents and long-term marketable securities balance in fiscal 2003 compared to fiscal 2002; the higher average balance eligible for investment compensated for the decline in rates experienced in fiscal 2003.

*Income Taxes.* The provision for income taxes decreased from \$5.3 million for the six months ended November 30, 2001 to \$4.0 million for the six months ended November 30, 2002 as a result of the decrease in the Company's pre-tax income. The effective tax rates were approximately 41.0% and 40.0% for the six months ended November 30, 2002 and 2001, respectively, which differs from the federal statutory rate primarily due to state taxes, net of federal benefit.

*Comparability of Quarterly Results.* Our quarterly results have fluctuated in the past and we believe they will continue to do so in the future. Certain factors that could affect our quarterly operating results are described below in the section of this report entitled "Risks Related to Our Business." Due to these and other factors, we believe that quarter-to-quarter comparisons of our results of operations are not meaningful indicators of future performance.

#### Liquidity and Capital Resources

Our primary source of liquidity is our existing cash and cash equivalents, marketable securities, cash provided by our operations and, to the extent necessary, available commitments under our revolving line of credit. During fiscal 2002, we also completed a secondary public offering of stock that generated \$3.8 million of cash (after underwriting discounts, commissions and other transaction related expenses).

In an agreement dated August 22, 2001, we entered into a \$10.0 million unsecured revolving credit facility with Bank of America (the "Credit Agreement"). The Credit Agreement allows the Company to choose the interest rate applicable to advances. The interest rate options are Bank of America's prime rate, a London Inter-Bank Offered ("LIBOR") rate plus 1.5% or Bank of America's Grand Cayman Banking Center ("IBOR") rate plus 1.5%. Interest is payable on the Credit Agreement at various intervals no less frequently than quarterly. There is an annual facility fee of 0.25% payable on the unutilized portion of the Credit Agreement. The Credit Agreement expires September 1, 2003. As of November 30, 2002, we had no outstanding borrowings under the revolving credit facility.

Net cash provided by operating activities totaled \$6.6 million for the six months ended November 30, 2002 compared to \$2.5 million for the six months ended November 30, 2001. The net increase in cash provided by operations was caused primarily by 1) reduced obligation for payments in fiscal 2003 under the Company's incentive bonus plan for management as compared to the amount required in fiscal 2002; and 2) the Company not making prepayments of federal and state income taxes in the first half of fiscal 2003 that were required in the prior year first six months when the Company changed its tax year end from December 31 to May 31, in order to coincide with its financial statement year-end. The Company's working capital includes \$44.1 million in cash and cash equivalents at November 30, 2002.

Net cash provided by investing activities was \$4.1 million for the first six months of fiscal 2003 compared to a use of cash of \$1.6 million in the first six months of fiscal 2002. The net increase in cash in fiscal 2003 was due to the redemption of \$18 million in long-term investments. These investments, classified as long-term investments as of May 31, 2002, were obligations of various United States government programs that contained a "call" feature at the discretion of the issuer of the bonds. During the first six months of fiscal 2003, the issuer redeemed the bonds. The \$12 million in remaining long-term investments have coupon interest rates of 2.6% to 3.0%. The Company also used approximately \$7.6 million in cash in the second quarter of fiscal 2003 to acquire TPC, including transaction costs. The Company spent approximately \$1.3 million less on leasehold improvements, office equipment and information technology upgrades in the first half of fiscal 2003 as compared to the same period in fiscal 2002.

Net cash provided by financing activities totaled \$1.7 million for the six months ended November 30, 2002 compared to \$5.8 million for the six months ended November 30, 2001. In fiscal 2002, cash provided by financing activities benefited from the net proceeds of \$3.8 million received from our secondary offering of common stock and a higher level of stock option exercise activity than was experienced in the first half of fiscal 2003.

Our ongoing operations and anticipated growth in the geographic markets we currently serve will require us to continue making investments in capital equipment, primarily technology hardware and software. In addition, we may consider making certain strategic acquisitions. We anticipate that our current cash, existing availability under our revolving line of credit and the ongoing cash flows from our operations will be adequate to meet our working capital and capital expenditure needs for at least the next 12 months. If we require additional capital resources to grow our business, either internally or through acquisition, we may seek to sell additional equity securities or to secure additional debt financing. The sale of additional equity securities or the addition of new debt financing could result in additional dilution to our stockholders. We may not be able to obtain financing arrangements in amounts or on terms acceptable to us in the future. In the event we are unable to obtain additional financing when needed, we may be compelled to delay or curtail our plans to develop our business, which could have a material adverse affect on our operations, market position and competitiveness.

Our credit agreement currently prohibits us from declaring or paying any dividends or other distributions on any shares of our capital stock other than dividends payable solely in shares of capital or the stock of our subsidiaries. With limited exceptions, the covenants in our credit agreement limit our aggregate capital expenditures during each fiscal year. The aggregate amount of capital expenditures permitted by our credit agreement during fiscal 2003 is \$5.0 million.

In October 2002, our board of directors approved a stock repurchase program, authorizing the repurchase of up to 1.5 million shares of our common stock. As of November 23, 2002, we had not repurchased any shares of our common stock under this program.

#### **Recent Accounting Pronouncements**

In April 2002, the Emerging Issues Task Force ("EITF") issued EITF Issue No. 01-14 "Income Statement Characterization of Reimbursements Received for 'Out-of-Pocket' Expenses Incurred". This EITF requires all reimbursements received for `out-of-pocket` expenses to be accounted for as revenue. Previously, the Company recorded such reimbursements as a reduction of direct cost of services. The Company adopted this Issue effective March 1, 2002 and, as required in the Issue, has reclassified such reimbursements for all prior periods presented in the consolidated financial statements.

In August 2001, the FASB issued SFAS No. 144 "Accounting for the Impairment or Disposal of Long-Lived Assets." SFAS No. 144 addresses financial accounting and reporting for the impairment or disposal of long-lived assets. SFAS No. 144 develops one accounting model for long-lived assets that are to be disposed of by sale, requires that long-lived assets that are to be disposed of by sale be measured at the lower of book value or fair value less cost to sell and expands the scope of discontinued operations to include all components of an entity with operations that (1) can be distinguished from the rest of the entity and (2) will be eliminated from the ongoing operations of the entity in a disposal transaction. SFAS No. 144 is effective for all fiscal years beginning after December 15, 2001 and the Company has adopted this statement effective June 1, 2002.

In April 2002, the FASB issued SFAS No. 145 "Rescission of FASB Statements No. 4, 44 and 64, Amendment of SFAS No. 13, and Technical Corrections". Among other matters, SFAS No. 145 rescinds SFAS No. 4, "Reporting Gains and Losses from Extinguishment of Debt" thereby eliminating the requirement that gains and losses from the extinguishment of debt be aggregated and, if material, classified as an extraordinary item, net of the related income tax effect. As a result, the criteria in APB Opinion No. 30, "Reporting the Results of Operations—Reporting the Effects of Disposal of a Segment of a Business, and Extraordinary, Unusual and Infrequently Occurring Events and Transactions" will be used to classify those gains and losses. SFAS No. 145 is effective for financial statements for fiscal years beginning after May 15, 2002 and the Company has adopted this statement effective June 1, 2002.

#### **RISKS RELATED TO OUR BUSINESS**

# We must provide our clients with highly qualified and experienced associates, and the loss of a significant number of our associates, or an inability to attract and retain new associates, could adversely affect our business and operating results.

Our business involves the delivery of professional services, and our success depends on our ability to provide our clients with highly qualified and experienced associates who possess the skills and experience necessary to satisfy their needs. Such professionals are in great demand, particularly in certain geographic areas, and are likely to remain a limited resource for the foreseeable future. Our ability to attract and retain associates with the requisite experience and skills depends on several factors including, but not limited to, our ability to:

- provide our associates with full-time employment;
- obtain the type of challenging and high-quality projects which our associates seek;
- pay competitive compensation and provide competitive benefits; and
- provide our associates with flexibility as to hours worked and assignment of client engagements.

We cannot assure you that we will be successful in accomplishing each of these items and, even if we are, that we will be successful in attracting and retaining the number of highly qualified and experienced associates necessary to maintain and grow our business.

# The market for professional services is highly competitive, and if we are unable to compete effectively against our competitors our business and operating results could be adversely affected.

We operate in a competitive, fragmented market, and we compete for clients and associates with a variety of organizations that offer similar services. The competition is likely to increase in the future due to the expected growth of the market and the relatively few barriers to entry. Our principal competitors include:

- consulting firms;
- employees loaned by the Big Four accounting firms;
- staffing firms; and
- the in-house resources of our clients.

We cannot assure you that we will be able to compete effectively against existing or future competitors. Many of our competitors have significantly greater financial resources, greater revenues and greater name recognition, which may afford them an advantage in attracting and retaining clients and associates. In addition, our competitors may be able to respond more quickly to changes in companies' needs and developments in the professional services industry.

#### An economic downturn or change in the use of outsourced professional services associates could adversely affect our business.

The U.S. economy has recently experienced an economic downturn, and our business has been significantly affected by the economic downturn. As the general level of economic activity has slowed, our clients have delayed or canceled plans that involve professional services, particularly outsourced professional services. Consequently, the demand for our associates has declined, resulting in a loss of revenues. In addition, the use of professional services associates on a project-by-project basis could decline for non-economic reasons. In the event of a non-economic reduction in the demand for our associates, our financial results could suffer.

#### Our business depends upon our ability to secure new projects from clients and, therefore, we could be adversely affected if we fail to do so.

We do not have long-term agreements with our clients for the provision of services. The success of our business is dependent on our ability to secure new projects from clients. For example, if we are unable to secure new client projects because of improvements in our competitors' service offerings or because of an economic downturn decreasing the demand for outsourced professional services, our business is likely to be materially adversely affected.

# We may be unable to adequately protect our intellectual property rights, including our brand name. If we fail to adequately protect our intellectual property rights, the value of such rights may diminish and our results of operations and financial condition may be adversely affected.

We believe that establishing, maintaining and enhancing the Resources Connection brand name is essential to our business. We have obtained U.S. registrations on our service mark and logo, Registration No. 2,516,522 registered December 11, 2001, and No. 2,524,226 registered January 1, 2002 and No. 2,613,873, registered September 3, 2002. We have been aware from time to time of other companies using the name "Resources Connection" or some variation thereof. There could be potential trade name or service mark infringement claims brought against us by the users of these similar names and marks and those users may have service mark rights that are senior to ours. If successful, we could be forced to cease using the service mark "Resources Connection" even if an infringement claim is not brought against us. It is also possible that our competitors or others will adopt service names similar to ours or that our clients will be confused by another company using a name, service mark or trademark similar to ours, thereby impeding our ability to build brand identity. We cannot assure you that our business would not be adversely affected if confusion did occur or if we are required to change our name.

#### Our clients may be confused by the presence of competitors and other companies that have names similar to our name.

We are aware of other companies using the name "Resources Connection" or some variation thereof. The existence of these companies may confuse our clients, thereby impeding our ability to build our brand identity.

#### We may be legally liable for damages resulting from the performance of projects by our associates or for our clients' mistreatment of our associates.

Many of our engagements with our clients involve projects that are critical to our clients' businesses. If we fail to meet our contractual obligations, we could be subject to legal liability or damage to our reputation, which could adversely affect our business, operating results and financial condition. It is likely, because of the nature of our business, that we will be sued in the future. Claims brought against us could have a serious negative effect on our reputation and on our business, financial condition and results of operations.

Because we are in the business of placing our associates in the workplaces of other companies, we are subject to possible claims by our associates alleging discrimination, sexual harassment, negligence and other similar activities by our clients. We may also be subject to similar claims from our clients based on activities by our associates. The cost of defending such claims, even if groundless, could be substantial and the associated negative publicity could adversely affect our ability to attract and retain associates and clients.

#### We may not be able to grow our business, manage our growth or sustain our current business.

We grew rapidly from our inception in 1996 until 2001 by opening new offices and by increasing the volume of services we provide through existing offices. In 2002, our revenue declined by 5% compared to fiscal 2001 and in the first six months of fiscal 2003, revenue declined 1.8% compared to the prior year period. There can be no assurance that we will continue to be able to maintain or expand our market presence in our current locations or to successfully enter other markets or locations. Our ability to successfully grow our business will depend upon a number of factors, including our ability to:

- grow our client base;
- expand profitably into new cities;
- provide additional professional services lines;
- maintain margins in the face of pricing pressures; and
- manage costs.

Even if we are able to renew our growth, the growth will result in new and increased responsibilities for our management as well as increased demands on our internal systems, procedures and controls, and our administrative, financial, marketing and other resources. Failure to adequately respond to these new responsibilities and demands may adversely affect our business, financial condition and results of operation.

#### An increase in our international activities will expose us to additional operational challenges that we might not otherwise face.

As we increase our international activities, we will have to confront and manage a number of risks and expenses that we would not otherwise face if we conducted our operations solely in the United States. If any of these risks or expenses occurs, there could be a material negative effect on our operating results. These risks and expenses include:

- difficulties in staffing and managing foreign offices as a result of, among other things, distance, language and cultural differences;
- expenses associated with customizing our professional services for clients in foreign countries;
- foreign currency exchange rate fluctuations, when we sell our professional services in denominations other than U.S. dollars;
- protectionist laws and business practices that favor local companies;
- political and economic instability in some international markets;
- multiple, conflicting and changing government laws and regulations;
- trade barriers;
- · reduced protection for intellectual property rights in some countries; and
- potentially adverse tax consequences.

#### We may acquire companies in the future, and these acquisitions could disrupt our business.

We may acquire companies in the future. Entering into an acquisition entails many risks, any of which could harm our business, including:

- diversion of management's attention from other business concerns;
- failure to successfully integrate the acquired company with our existing business;
- failure to motivate, or loss of, key employees from either our existing business or the acquired business;
- potential impairment of relationships with our employees and clients;
- additional operating expenses not offset by additional revenue;
- incurrence of significant non-recurring charges;
- incurrence of additional debt with restrictive covenants or other limitations;
- dilution of our stock as a result of issuing equity securities; and
- assumption of liabilities of the acquired company.

#### Our business could suffer if we lose the services of one or more key members of our management.

Our future success depends upon the continued employment of Donald B. Murray, our chief executive officer, and Stephen J. Giusto, our chief financial officer. The departure of Mr. Murray, Mr. Giusto or any of the other key members of our senior management team could significantly disrupt our operations. Key members of our senior management team include Karen M. Ferguson and Brent M. Longnecker, both of whom are executive vice presidents, John D. Bower, our vice president, finance, and Kate W. Duchene, our chief legal officer and executive vice president of human relations. We do not have employment agreements with Mr. Bower, Ms. Duchene or Mr. Longnecker.

#### Deloitte & Touche has agreed not to compete with us and we may be adversely affected when the noncompete expires.

In connection with the management buy-out, Deloitte & Touche agreed not to compete with us in a manner that replicates our business model for a period ending on the earlier of April 1, 2003 or the date that Deloitte & Touche enters into a significant business combination. The noncompete does not prohibit Deloitte & Touche from using their personnel in a loaned staff capacity or from allowing their personnel to work on a less than full time basis in accordance with the human resources policies of Deloitte & Touche. When the noncompete expires, we may be adversely affected if Deloitte & Touche chooses to compete in a manner previously prohibited by the noncompete.



#### Our quarterly financial results may be subject to significant fluctuations.

Our quarterly financial results have fluctuated in the past and we believe they will continue to do so in the future. Factors that could affect our quarterly operating results include:

- our ability to attract new clients and retain current clients;
- the mix of client projects;
- the announcement or introduction of new services by us or any of our competitors;
- the expansion of the professional services offered by us or any of our competitors into new locations both nationally and internationally;
- the entry of new competitors into any of our markets;
- changes in demand for our services by our clients;
- the number of associates eligible for our offered benefits as their average length of employment with us increases;
- the number of holidays in a quarter, particularly the day of the week on which they occur;
- · changes in the pricing of our professional services or those of our competitors;
- the amount and timing of operating costs and capital expenditures relating to management and expansion of our business; and
- the timing of acquisitions and related costs, such as compensation charges which fluctuate based on the market price of our common stock.

Due to these and other factors, we believe that quarter-to-quarter comparisons of our results of operations are not meaningful indicators of future performance. It is possible that in some future periods, our results of operations may be below the expectations of investors. If this occurs, the price of our common stock could decline.

# We may be subject to laws and regulations that impose difficult and costly compliance requirements and subject us to potential liability and the loss of clients.

In connection with providing services to clients in certain regulated industries, such as the gaming and energy industries, we are subject to industry-specific regulations, including licensing and reporting requirements. Complying with these requirements is costly and, if we fail to comply, we could be prevented from rendering services to clients in those industries in the future.

#### It may be difficult for a third party to acquire our company, and this could depress our stock price.

Delaware corporate law and our second restated certificate of incorporation and bylaws contain provisions that could delay, defer or prevent a change of control of our company or our management. These provisions could also discourage proxy contests and make it difficult for you and other stockholders to elect directors and take other corporate actions. As a result, these provisions could limit the price that future investors are willing to pay for your shares. These provisions:

- authorize our board of directors to establish one or more series of undesignated preferred stock, the terms of which can be determined by the board of directors at the time of issuance;
- divide our board of directors into three classes of directors, with each class serving a staggered three-year term. Because the classification of the board
  of directors generally increases the difficulty of replacing a majority of the directors, it may tend to discourage a third party from making a tender offer
  or otherwise attempting to obtain control of us and may make it difficult to change the composition of the board of directors;
- prohibit cumulative voting in the election of directors which, if not prohibited, could allow a minority stockholder holding a sufficient percentage of a class of shares to ensure the election of one or more directors;
- require that any action required or permitted to be taken by our stockholders must be effected at a duly called annual or special meeting of stockholders
  and may not be effected by any consent in writing;

- state that special meetings of our stockholders may be called only by the chairman of the board of directors, our chief executive officer, by the board of directors after a resolution is adopted by a majority of the total number of authorized directors, or by the holders of not less than 10% of our outstanding voting stock;
- establish advance notice requirements for submitting nominations for election to the board of directors and for proposing matters that can be acted upon by stockholders at a meeting;
- provide that certain provisions of our certificate of incorporation can be amended only by supermajority vote of the outstanding shares, and that our bylaws can be amended only by supermajority vote of the outstanding shares or our board of directors;
- allow our directors, not our stockholders, to fill vacancies on our board of directors; and
- provide that the authorized number of directors may be changed only by resolution of the board of directors.

The Company's board of directors has adopted a stockholder rights plan, which was described in the Company's May 31, 2002 Report on Form 10-K. The existence of this rights plan may also have the effect of delaying, deferring or preventing a change of control of our company or our management by deterring acquisitions of our stock not approved by our board of directors.

#### ITEM 3. QUANTITATIVE AND QUALITATIVE DISCLOSURES ABOUT MARKET RISK

*Interest Rate Risk.* At the end of the second quarter of fiscal 2003, we had approximately \$56.1 million of cash, highly liquid short-term investments and long-term marketable securities. These investments are subject to changes in interest rates, and to the extent interest rates were to decline, it would reduce our interest income.

*Foreign Currency Exchange Rate Risk.* To date, our foreign operations have not been significant to our overall operations, and our exposure to foreign currency exchange rate risk has been low. However, as our strategy to continue expanding foreign operations progresses, we expect more of our revenues will be derived from foreign operations denominated in the currency of the applicable markets. As a result, our operating results could become subject to fluctuations based upon changes in the exchange rates of foreign currencies in relation to the U.S. dollar. Although we intend to monitor our exposure to foreign currency fluctuations, including the use of financial hedging techniques when we deem it appropriate, we cannot assure you that exchange rate fluctuations will not adversely affect our financial results in the future.

#### ITEM 4. CONTROLS AND PROCEDURES

#### Evaluation of disclosure controls and procedures

We maintain disclosure controls and procedures that are designed to ensure that information required to be disclosed in our Exchange Act reports is recorded, processed, summarized and reported within the time periods specified in the SEC's rules and forms, and that such information is accumulated and communicated to our management, including our Chief Executive Officer and Chief Financial Officer, as appropriate, to allow timely decisions regarding required disclosure based closely on the definition of "disclosure controls and procedures" in Rule 13a-14(c). In designing and evaluating the disclosure controls and procedures, we recognized that any controls and procedures, no matter how well designed and operated, can provide only reasonable assurance of achieving the desired control objectives, and management necessarily was required to apply its judgment in evaluating the cost-benefit relationship of possible controls and procedures.

Within 90 days prior to the date of this report, we carried out an evaluation, under the supervision and with the participation of our management, including our Chief Executive Officer and Chief Financial Officer, of the effectiveness of our "disclosure controls and procedures." Based on that evaluation, our Chief Executive Officer and Chief Financial Officer have concluded that as of the date of the evaluation, our disclosure controls and procedures were adequate to timely alert them of material information to be included in our periodic SEC filings.

#### Changes in internal controls

There were no significant changes in our internal controls, or to our knowledge, in other factors that could significantly affect our disclosure controls and procedures subsequent to the date of our most recent evaluation.



# PART II

#### **OTHER INFORMATION**

#### Item 1. Legal Proceedings

We are not a party to any material legal proceedings.

#### Item 2. Changes in Securities and Use of Proceeds

On October 11, 2002, we issued 116,462 shares of our common stock issued in connection with the acquisition of the assets of The Procurement Centre LLC. The common stock issued in this acquisition was issued without registration under the Securities Act of 1933, as amended (the "Securities Act"), in reliance upon the exemption from the registration requirements of the Securities Act set forth in Section 4(2) of the Securities Act.

#### Item 3. Defaults upon Senior Securities

None.

#### Item 4. Submission of Matters to a Vote of Security Holders

On October 4, 2002, registrant held its annual meeting of stockholders. The only matter presented to stockholders at the annual meeting was the election of three directors. The vote for each director was as follows:

Nominee	Shares For	Shares Withheld
	10,100,070	11.2.10
Stephen J. Giusto	18,469,370	44,348
John C. Shaw	18,152,027	361,691
Jolene Sykes	18,253,903	259,815

The continuing directors, whose terms of office did not expire at the meeting, are Karen M. Ferguson, C. Stephen Mansfield, Donald B. Murray, Gerald Rosenfeld and Leonard Schutzman.

#### Item 5. Other Information

None.

#### Item 6. Exhibits and Reports on Form 8-K

a) Exhibits

- 10.16 Amendment No. 2 to Loan Documents, dated December 13, 2002 by and among Resources Connection, Inc., Resources Connection LLC and Bank of America, N.A.\*
- 99.1 Certification pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.\*

99.2 Certification pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002. \*

\*Filed herewith

b) Reports on Form 8-K

None.

# SIGNATURES

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

By:

By:

Date: January 7, 2003

Date: January 7, 2003

RESOURCES CONNECTION, INC.

/s/ DONALD B. MURRAY
Donald B. Murray
President and Chief Executive Officer

/s/

Stephen J. Giusto Chief Financial Officer, Executive Vice President of Corporate Development and Secretary (Principal Financial Officer)

STEPHEN J. GIUSTO

## CERTIFICATION OF CHIEF EXECUTIVE OFFICER

I, Donald B. Murray, certify that:

- 1. I have reviewed this quarterly report on Form 10-Q of Resources Connection, Inc.;
- 2. Based on my knowledge, this quarterly report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this quarterly report;
- 3. Based on my knowledge, the financial statements, and other financial information included in this quarterly report, fairly present, in all material respects, the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this quarterly report;
- 4. The registrant's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-14 and 15d-14) for the registrant and we have:

a) designed such disclosure controls and procedures to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this quarterly report is being prepared;

b) evaluated the effectiveness of the registrant's disclosure controls and procedures as of a date within 90 days prior to the filing date of this quarterly report (the "Evaluation Date"); and

c) presented in this quarterly report our conclusions about the effectiveness of the disclosure controls and procedures based on our evaluation as of the Evaluation Date;

5. The registrant's other certifying officers and I have disclosed, based on our most recent evaluation, to the registrant's auditors and the audit committee of registrant's board of directors (or persons performing the equivalent functions):

a) all significant deficiencies in the design or operation of internal controls which could adversely affect the registrant's ability to record, process, summarize and report financial data and have identified for the registrant's auditors any material weaknesses in internal controls; and

b) any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal controls; and

6. The registrant's other certifying officers and I have indicated in this quarterly report whether or not there were significant changes in internal controls or in other factors that could significantly affect internal controls subsequent to the date of our most recent evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

Date: January 7, 2003

/s/ DONALD B. MURRAY

Donald B. Murray President and Chief Executive Officer

## CERTIFICATION OF CHIEF FINANCIAL OFFICER

I, Stephen J. Giusto, certify that:

- 1. I have reviewed this quarterly report on Form 10-Q of Resources Connection, Inc.;
- 2. Based on my knowledge, this quarterly report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this quarterly report; and
- 3. Based on my knowledge, the financial statements, and other financial information included in this quarterly report, fairly present, in all material respects, the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this quarterly report;
- 4. The registrant's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-14 and 15d-14) for the registrant and we have:

a) designed such disclosure controls and procedures to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this quarterly report is being prepared;

b) evaluated the effectiveness of the registrant's disclosure controls and procedures as of a date within 90 days prior to the filing date of this quarterly report (the "Evaluation Date"); and

c) presented in this quarterly report our conclusions about the effectiveness of the disclosure controls and procedures based on our evaluation as of the Evaluation Date;

5. The registrant's other certifying officers and I have disclosed, based on our most recent evaluation, to the registrant's auditors and the audit committee of registrant's board of directors (or persons performing the equivalent functions):

a) all significant deficiencies in the design or operation of internal controls which could adversely affect the registrant's ability to record, process, summarize and report financial data and have identified for the registrant's auditors any material weaknesses in internal controls; and

b) any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal controls; and

6. The registrant's other certifying officers and I have indicated in this quarterly report whether or not there were significant changes in internal controls or in other factors that could significantly affect internal controls subsequent to the date of our most recent evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

Date: January 7, 2003

/s/ STEPHEN J. GIUSTO

Stephen J. Giusto Chief Financial Officer and Executive Vice President of Corporate Development

#### [LOGO OF BANK OF AMERICA]

## AMENDMENT NO. 2 TO LOAN DOCUMENTS

This Amendment No. 2 (the "Amendment") dated as of December 13, 2002, is between Bank of America, N.A. ("Lender") and Resources Connection, Inc. and Resources Connection LLC ("Borrower").

#### **RECITALS**

A. Borrower has executed various documents concerning credit extended by the Lender, including, without limitation, the following documents (the "Loan Documents"):

1. A certain Loan Agreement dated as of August 22, 2001 (together with any previous amendments, the "Loan Agreement").

B. Lender and Borrower desire to amend the Loan Documents.

#### AGREEMENT

1. <u>Definitions</u>. Capitalized terms used but not defined in this Amendment shall have the meaning given to them in the Loan Documents.

- 2. <u>Amendments to Loan Agreement</u>. The Loan Agreement is hereby amended as follows:
  - (a) <u>Addition of Paragraph</u>. The following paragraph is hereby added immediately following the paragraph entitled "Continuity of Operations":

"Notwithstanding anything to the contrary as set forth in this paragraph, Borrower may repurchase up to 1,500,000 shares of its capital stock during the term of the revolving line of credit so long as no Event of Default has occurred and is continuing or would result from the repurchase."

3. <u>Representations and Warranties</u>. When Borrower signs this Amendment, Borrower represents and warrants to Lender that: (a) there is no event which is, or with notice or lapse of time or both would be, a default under the Loan Documents except those events, if any, that have been disclosed in writing to Lender or waived in writing by Lender, (b) the representations and warranties in the Loan Documents are true as of the date of this Amendment as if made on the date of this Amendment, (c) this Amendment does not conflict with any law, agreement, or obligation by which Borrower is bound, and (d) this Amendment is within Borrower's powers, has been duly authorized, and does not conflict with any of Borrower's organizational papers.

4. <u>Effect of Amendment</u>. Except as provided in this Amendment, all of the terms and conditions of the Loan Documents shall remain in full force and effect.

5. <u>Counterparts</u>. This Amendment may be executed in counterparts, each of which when so executed shall be deemed an original, but all such counterparts together shall constitute but one and the same instrument.

# 6. <u>FINAL AGREEMENT</u>. THIS WRITTEN AMENDMENT REPRESENTS THE FINAL AGREEMENT BETWEEN AND AMONG THE PARTIES HERETO AND MAY NOT BE CONTRADICTED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS, OR SUBSEQUENT ORAL AGREEMENTS BETWEEN OR AMONG THE PARTIES. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN OR AMONG THE PARTIES.

This Amendment is executed as of the date stated at the beginning of this Amendment.

#### Bank of America, N.A.

By:

/s/ CYNTHIA K. GOODFELLOW

Cynthia K. Goodfellow, Vice President

#### **Resources Connection, Inc.**

By: /s/ DONALD B. MURRAY

Donald B. Murray, President and CEO

#### **Resources Connection LLC**

By: /s/ DONALD B. MURRAY

Donald B. Murray, Manager

# WRITTEN STATEMENT

#### PURSUANT TO

# 18 U.S.C. SECTION 1350

The undersigned, Donald B. Murray, the Chief Executive Officer of Resources Connection, Inc. (the "Company"), pursuant to 18 U.S.C. §1350, hereby certifies that, to the best of his knowledge:

(i) the Report on Form 10-Q of the Company for the quarterly period ended November 30, 2002 (the "Report") fully complies with the requirements of section 13(a) and 15(d) of the Securities Exchange Act of 1934; and

(ii) the information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

Dated: January 7, 2003

/s/ DONALD B. MURRAY

Donald B. Murray President and Chief Executive Officer

# WRITTEN STATEMENT

#### PURSUANT TO

# 18 U.S.C. SECTION 1350

The undersigned, Stephen J. Giusto, the Chief Financial Officer of Resources Connection, Inc. (the "Company"), pursuant to 18 U.S.C. §1350, hereby certifies that, to the best of his knowledge:

(i) the Report on Form 10-Q of the Company for the quarterly period ended November 30, 2002 (the "Report") fully complies with the requirements of section 13(a) and 15(d) of the Securities Exchange Act of 1934; and

(ii) the information contained in the Report fairly presents, in all material respects, the financial condition and results of operations of the Company.

Dated: January 7, 2003

/s/ STEPHEN J. GIUSTO

Stephen J. Giusto Chief Financial Officer and Executive Vice President of Corporate Development